



Conditions and requirements for obtaining EHS approval for license

Company Name:

Applying for:

- New License + New Lease
- Additional License
- License Activity Amendment
- Additional Facility
- Relocating Facility
- Subleasing with Existing Facility
- Taking Over Existing Facility

License type:

- Trading
- General Trading
- Service
- Logistics
- Industrial

License Activities

(Please refer to page 8 for the full list in the Jafza Applicant Guide or visit www.jafza.ae)

Item No.	Code Number	Activity Description
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		
11		
12		

General conditions applicable to all types of facilities

- Clients may only perform activities that are mentioned in their license and approved by EHS.
- Trading and storage of non-hazardous chemicals (i.e., oils, gases, tyres, rubber products, tobacco, alcohol, perfumes, aerosol cans, scrap/waste) in a pre-built warehouse and plot of land will require prior approval from EHS.
- Trading, storage, or handling of hazardous chemicals, dangerous goods, radioactive materials, explosives (for construction use), requires prior approval from relevant authorities and EHS. The plot of land should be located in the Jafza Chemical Zone. Hazardous chemicals may not be stored in pre-built warehouses.
- All handling and/or storage of hazardous chemicals, dangerous goods, radioactive materials, and small explosives etc. in a facility constructed on a plot of land will be subjected to a Risk Assessment Study (RA) and/or Environment Impact Assessment Study (EIA) which must be carried out by the client through EHS approved EIA and RA consultants.
- Arms & ammunition and animal & animal by-products are not permitted for trading, storage and handling and hence shall not be dealt with.
- The UAE is a signatory to the "Basel Convention", and any import of hazardous

scrap/waste material into UAE shall necessitate approval from the UAE Ministry of Climate Change and Environment Similarly, the exporting of hazardous scrap from the UAE shall require prior approval from the county of destination and further ratification by the UAE Ministry of Climate Change and Environment Approval from Dubai Municipality is also required for movement of scrap inside Dubai.

- Approval from Dubai Police is necessary to establish internet cafes and other similar mediums.
- Approval is necessary from Dubai Municipality to deal in non-hazardous scrap.
- The following goods are prohibited from entering the Free Zone:
 - o Spoiled goods
 - o Goods that violate the laws protecting commercial, industrial, environmental, intellectual and literary and artistic property rights.
 - o Boycotted goods or goods that the Government may decide to boycott.
 - o Goods which bear writings, drawing, decorations, marks or forms conflicting with the beliefs, teaching and concepts of revealed religions.
 - o Raw opium, prepared opium, coca leaves, cannabis (Indian Hemp), qat leaves, betel nuts leaves (paan), importation of used tyres & electronics.
 - o Importation of tyres and electronic waste.
- Approval from the following specific authorities must be obtained if the following products are to be imported and distributed in Dubai and the rest of the Emirates.

Authority	Imported/Exported Goods
Ministry of Health	Medicines and para-pharmaceuticals, medical equipment and medical herbs.
Dubai Municipality (Consumer products safety section)	Personal care, baby requisites, perfumes, and cosmetics.
Ministry of Climate Change and Environment	Agriculture, fertilizers, pesticide products, gain products and animal/bird feed and hazardous scrap.
Dubai Municipality (food control section)	All food items for product registration & label approval.
Dubai Municipality (Consumer products safety section)	Toys and games (for testing and certification)
Emirates Authority for Standardisation & Metrology (ESMA)	Toys and games (conformity certification)
National Media Council	Publications and media.
Dubai Police	(Alcoholic drinks and Internet cafes, explosives, military, weapons, ect...
Dubai Municipality (EPSS section)	Nonhazardous scrap.

- For food and hygiene related products detailed records of import and export and/or distribution of the products must be maintained so that goods may be efficiently and effectively recalled from the market place should a product pose a health risk to the population or when serious contravention of regulations has occurred. Records of consumer complaints and action taken should also be maintained, and all records should be kept for at least two years or according to the shelf life of the product.
- Any kind of food and beverage, pharmaceutical, medical and health related products, agricultural products, personal care items, beauty products, perfumes and cosmetics, soap and hair care requisites and toys are permitted for storage under a logistic license but shall be subject to review and approval by the relevant authorities.
- Detailed import, export and/or distribution records of all products should be maintained so that goods may be efficiently and effectively recalled from the market place when a product poses a health risk to the population or should serious contravention of the regulations occur. Records of consumer complaints and action taken should be maintained, and all records should be kept for at least two years or according to the shelf life of the product.
- The broad rules and regulations governing the EHS and Dubai Civil Defense requirements include (but are not limited to) the following and all should be adhered to during the design, construction and operation of a facility:
 - o Building & General Civil Work Construction Regulations.
 - o Environmental Control Rules & Requirements and Environmental Guidelines.
 - o Health & Safety and DCD Fire Protection Regulations & Standards.
 - o Free Zone Rules & Regulations, Dubai Municipality (DM)/Hazard Analysis Critical Control Points (HACCP) Guidelines.
- All PCFC, EHS, Good Warehousing Practice (GWP) and other relevant local, national and/or international rules, regulations and requirements on importation, handling, storage and distribution of the products should be complied with.
- For the import of prohibited & controlled chemicals, explosives and dangerous goods the following must be adhered to:
 - o Prohibited chemicals as listed by the Ministry of Climate Change and Environment. should not be imported into UAE.
 - o To import controlled chemicals as listed by MoH prior approvals must be obtained from the UAE Ministry of Health.

- o Explosives restricted by the Ministry of Interior and National Security will not be entertained.
- o To import dangerous goods (chemicals) into Dubai provisions of Dubai Municipality must be complied with.

Link: [List of Prohibited and Controlled Chemicals for Reference](#)

- Clients must adhere to Dubai Civil Defense guidelines, which are adopted by Trakhees - EHS Authority, for fire detection and protection, during operation.

Link: [Fire Protection, Fire Prevention, and Fire Control Regulations](#)

- Installation of sprinkler system is mandatory for all companies storing combustible and/ or hazardous materials. If the facility is already equipped with an automatic sprinkler system, the client must check with the Dubai Civil Defense during the application stage to ascertain that the sprinkler system is adequate for the storage of their materials.
- All facilities are required to provide specific requirements relating to the storage of food, health, pharmaceutical products, and temperature-controlled storage wherever applicable.
- For construction of a facility (i.e., warehouse, factory, shed, commercial tower, rack with mezzanine, fencing etc.) client must obtain "Trakhees-CED for Building Permit" and "Trakhees-CED for Building Completion" as per the EHS procedures.

• **Note:** BP and BCC shall be obtained from the Trakhees Civil Engineering Department (CED)

- For any modifications (i.e., construction of closed cabins with full partitions, fit-out modifications, installation of machinery, or racking system etc.), clients shall obtain "Trakhees-CED Modification Permit" (MP) and "Trakhees-CED Modification Completion Certificate" (MCC) as per the procedure.

Note: MP and MCC shall be obtained from the Trakhees Civil Engineering Department (CED)

- For high-risk activities clients must refer to the Risk Assessment Study procedure at the below link.

Link: [Procedure for Approval of Risk Assessment \(RA\) Studies](#)

- Client must specify/provide the name of any third-party logistic companies they intend for storage of any food, medicines and other hygiene related products. Client shall necessitate prior approval before storing such items.
- Green building regulations are effective since 2008 to ensure sustainable development for all types of buildings. Proposed buildings and facilities must be designed and constructed as per Green Building regulations.

For office facility

- Clients are not permitted to store any items in their office facility.
- To sublease an office facility with any other existing company, clients must:
 - o Specify area of the subleased office in square metres.....Sqm
 - o Specify the number of persons in the office.
 - o Submit layout (sketch only) showing the location of the subleased office.

Industrial activities for EZW pre-built light industrial warehouses

- Number of persons in a 313sqm warehouse must not exceed 15.
- Number of persons in a 555sqm warehouse must not exceed 25.

Note: [The business unit reserves final rights concerning the issuance of visas to a company.](#)

- Clients must complete EHS Form "PSF-01 a" (E-Form) providing full details of all light industrial activities that will be performed in the pre-built facility.

Note: [Only light assembly and manufacturing operations can be accepted in the pre-built units.](#)

- Solid waste needs to be disposed off through authorised recyclers or IMDAAD.
- Any air emissions must be in compliance with EHS Environmental Regulations.
- For any structural modifications (crane installation, wall/cladding opening, roof works, and removing walls between two warehouses) an approval from the EZW property department must be obtained before submission of drawings to obtain Trakhees CED BP or MP.

Industrial activities for facilities constructed on plots of land

- It is mandatory to build a facility on a plot of land. Open yard storage and operations are not permitted. If a client intends to use the plot for open yard storage or open yard assembling prior approval from Jafza and EHS is required.
- Client must submit the EHS "PSF-01 a" (E-Form) providing full details of all manufacturing activities that will be performed in a facility on a plot of land. Special emphasis must be given to Section C Point No 3 where clients are required to specify the full industrial process that they intend to carry out in their facility.

Link: [E-form](#)

- Any client undertaking any chemical or hazardous material related activities are obliged to take a plot in the designated Chemical Zone. A Risk Assessment Study shall be submitted through EHS approved risk assessment consultants.
- The client shall treat and recycle any waste water that is generated during their industrial process, and recycle it within their premises (e.g., via landscaping) in compliance with environmental regulations.
- Solid/liquid waste needs to be disposed of through authorised recyclers or IMDAAD.
- Any air emissions must be in compliance with EHS Environmental Regulations.
- Adequate area for parking, loading, and unloading of vehicles/trailers must be provided within the premises/plot. Any parking outside the fenced plot will not be permitted.
- Accommodation and/cooking on the client's facility is not permitted.
- As per EHS regulations, keeping containers for storage purpose and use of portable cabins on premises is not permitted.
- The client must acquire prior approval from the Trakhees Operations for any open yard storage

Operations on plots leased temporarily

- Clients must specify the items/materials that will be stored on this temporary open plot / facility.
- Clients are not permitted to store any chemicals on the open plot / yard.
- Repair and service activities are not permitted in the open plot/yard.
- Fuel and other flammable /combustible materials are not permitted to be stored in the open plot/yard.
- Prior to storage of any materials the plot should be compacted and paved with interlocking tiles or 150mm road-based material.
- Parking and loading/un-loading of vehicles/trailers should be carried out within the plot and no outside parking or loading/unloading is permitted.
- Sanitary facilities and rest rooms for workers must be provided at the site.
- A break of 2.4m wide must be maintained at every 100sqm of storage area and a fire point / fire extinguishers needs to be set-up at strategic locations at the plot as per DCD requirements. Fire hose reels must be installed (for wood storage) as per DCD requirements
- After plot allocation from Jafza, the client is required to submit their proposal (for plot compaction, levelling, asphaltting, fencing, generator, lighting etc.) to EHS and CED and accordingly will be required to obtain prior approval for the same. Link:
[Client Procedure for EHS-NOC for Building Permit](#)
- The broad rules and requirements governing the EHS requirements as included in Health & Safety Regulations and Standards should be adhered during the usage of the Plot.
- Upon completion of work and after obtaining Completion NOC from the CED, clients may start utilising the plot on the condition that, within a week's time, they will apply/invite EHS for Operation Fitness Inspection.

Link: [Procedure to Obtain Operation Fitness Certificate](#)

Trading and logistic activities in pre-built warehouses

- Number of persons in a 313sqm warehouse must not exceed 15.
- Number of persons in a 555sqm warehouse must not exceed 25.

Note: The business unit reserves the final right regarding the issuance of visas to a company

- Storage of hazardous/flammable/combustible goods, chemicals, tyres, fertilizer, industrial gases, animal feeds, explosives, radioactive materials, alcohol, etc.. are not permitted in pre-built warehouses.
- Any kind of promotional packing and repacking of the traded goods require prior approval from EHS.
- Any printing, labelling and re-labelling on products that would alter part or all of the product's information relating, but not limited to, the production and expiry dates, manufacturers name, country of origin, and ingredients list is not permitted by Jafza and necessitate prior approval.
- Any kind of industrial, service, maintenance, repair, assembly activities will not be counted as part of the trading or logistics license.
- For a general trading license and logistic license the client must specify the broad category of items that they intend to store in facility.

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Undertaking

I/We have read, understood and undertake to comply with all the above conditions/requirements and assure that the storage / operation carried out under this company license will be within the scope of the approved activity/activities only.

I/We accept that EHS has the absolute discretion to approve or reject above furnished details and the submitted documents shall become part of EHS record and shall not be returned.

Name of company: _____

Name of Signatory: _____

Designation of Signatory: _____

Signature _____

Date _____

Company Stamp