

e-Financial Statement Submission



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e-Financial Statement (Benefits)

We would like to introduce to you another value added service of processing “e-Financial Statement Submission” on Dubai Trade Portal. This Service will save you time and make it more convenient to submit the annual statement of company accounts .

The below mentioned are the major benefits of this service: -

- No more waiting in the queue . Facility to submit the statements and hand over the report with the SR details . (Jafza Counter/Courier).
- Automated financial statement reminder notifications through Email & SMS.
- Updated summary sheet of annual accounts submission , procedures & FAQ's available online .
- Commercial Registrar's e-Comments available online during processing (SR-Statuses)..
- In case of rejection , specific rejection comments sent to customer through email/ SMS

- Step 1 - Login at <http://www.dubaitrade.ae>
- Step 2 - User Name/Password for (Admin User/Sub User)

The screenshot shows the Dubai Trade website interface. At the top left is the Dubai Trade logo. In the center, there are logos for ESEA and a red banner for the 'WIN DUBAI TRADE PRESTIGIOUS AWARD'. On the left side, there is a 'SIGN IN' section with fields for 'Username' and 'Password', a 'Sign In' button, and links for 'Forgot Password?', 'Modify Registration', and 'Registration Enquiry'. Below this is a 'NEW USER' section with a 'Register Now' button. A callout bubble with the text 'Enter User Name & Password' points to the sign-in fields. The main content area features a 'WELCOME TO DUBAI TRADE' header and a list of news items, with a circled '1' next to the first item: 'Jebel Ali Port, Dubai World Security earn top honours'. Below the news are three featured sections: 'DP WORLD' (with an image of a port terminal), 'DUBAI CUSTOMS' (with an image of a modern building), and 'JAFZA' (with an image of a large industrial facility). A 'DMCC' section is also visible at the bottom right. On the far left, there is a 'NEED HELP? call us now! 800 4464' banner and a 'FINGER TIPS' logo.

e-Financial Statement Submission steps

- **Step 3 - Create e-Submission - SR**

USER PROFILE

Welcome **Mark**
1314-JAFZ

Logout

View By Service

- Access and Identity Cards
- Attestation
- Customer Service
- Driving License
- EHS Operations Fitness Certificate
- Employee Services
- Labour Services
- Lease
- Letter Request
- License
- Registration
 - Registration Amendment - Approval
 - Registration Amendment - Entry
 - Registration Attestation - Approval
 - Registration Attestation - Entry
 - Registration Letters - Approval
 - Registration Letters - Entry
 - Submit Financial Statement - Approval**

Home > Submit Financial Statement > Submit

Jafza Submit Financial Statement

Click on the link below to see a list of requests requiring your attention. Use the toolbar below to perform further actions.

Search Requests | Create New Request | Cancel Selected Requests | Submit to Free Zone

You have 0 request(s) awaiting your approval.

No Requests Found.

Search Requests | Create New Request | Cancel Selected Requests | Submit to Free Zone

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3

Create New Request

Select option for Submit Financial Statement

- **Step 4** - Select year for submission for statement .

The screenshot shows the Dubai Trade website interface. The user profile on the left indicates the user is 'Mark' with ID '1314-JAFZ'. The main content area is titled 'Submit Financial Statement' and displays a table of unsubmitted financial statements. A callout box highlights the first row of the table, and a speech bubble contains the following text:

Select year for submission for statement .
Note : All the non submitted / incomplete or rejected case appear in the pending list

Fin Id	Start Date	End Date
31641877	01-APR-2008	31-MAR-2009
31494474	01-APR-2010	31-MAR-2011
31641878	01-APR-2011	31-MAR-2012

- Step 5 - Fill the audited summary sheet details in the provided fields .

Jafza Submit Financial Statement

Use this page to submit a financial statement.

Save Request | Submit to Free Zone

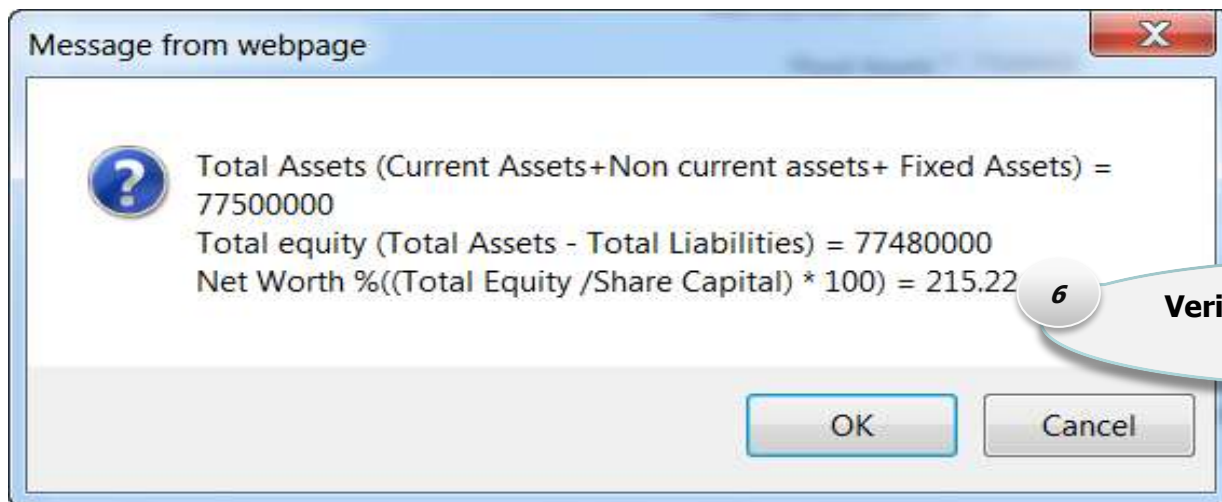
5 Save the SR and submit to Freezone

Client Id 1314
 Name Of Company Sony Gulf FZE
 Courier Collection/Delivery Required? (Additional charges of 50 AED will be charged on each Documents Collection/Delivery, if the courier option is selected as 'No') No Yes
 Fin Id 31672660
 Fin. Year Start 01-APR-2008
 Fin. Year End 31-MAR-2009
 Received Date 29-MAR-2012
 Submission Extension Date

Share Capital *	36000000
Auditor Name (Choose an Existing Auditor to Modify OR Enter New) *	Test Auditor Name
Annual Sales *	145634500
Total Salaries *	1000000
Cost of Goods Sold *	1000000
Total Depreciation *	10000
Current Assets *	70000000
Non current assets *	0
Fixed Assets *	7500000
Long Term Liabilities *	10000
Total Liabilities (Current + Long term) *	20000
Net Profit/(Loss) *	500000
Opening Retained Earnings(Accumulated Losses) *	0
Total Capital Expenditure *	0

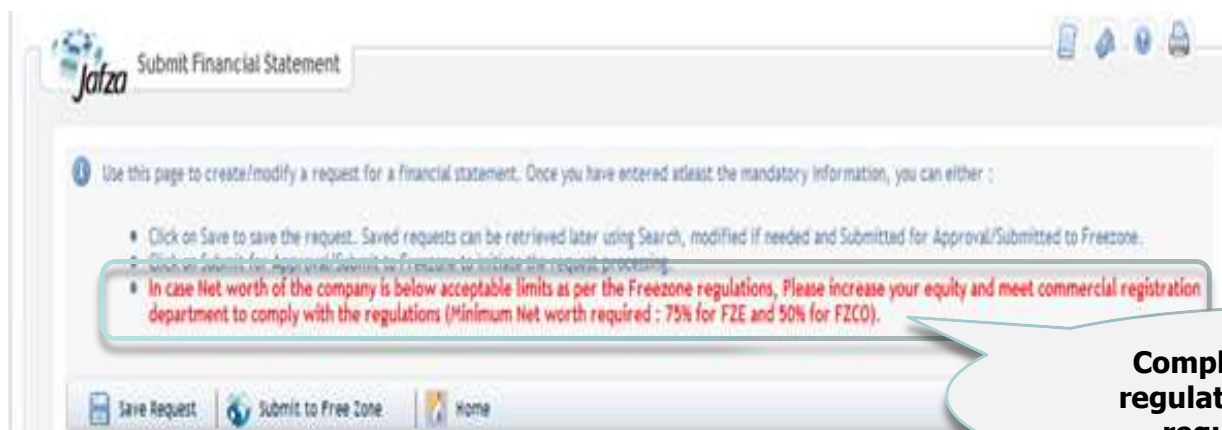
Prepared By Syed.Inayathulla@dubaiworld.ae

- **Step 6** - Verify the company net worth to comply with Freezone Regulations .



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Verify the net worth of the company



Comply with Freezone regulations to avoid any regulatory actions

- **Step 7** - Submit the physical copy of Auditor Report and the Summary sheet over the counter / to Courier .

Important points to Note : -

Mention the below information on the summary sheet

- Submission SR no
- Your name & contact no for any clarification .
- **If physical copy of the report is not submitted to Jafza within 2 weeks ,the SR would be rejected .**
- In case of low net worth , please contact commercial registrar immediately with an action plan to comply with Free Zone regulations
- Please use the latest summary sheet format for all submissions , available on the next page.

Latest Annual Accounts summary sheet format



Auditor Report – New Summary Sheet

Company Details			
Company Name			
Account No			
Financial Information Amount (In UAE – Dirham)			
Year Start Date		Year End Date	
Annual Sales		Total Salaries	
Cost of Goods Sold		Total Depreciation	
Current Assets		Non-Current Assets	
Fixed Assets		Total Assets <small>(Current Assets+ Non-Current Assets+ Fixed Assets)</small>	
Long Term Liabilities		Total Liabilities <small>(Current + Long Term)</small>	
Net Profit/(Loss)		Opening Retained Earnings/(Accumulated Losses)	
Share Capital		Total Capital Expenditure	
Total Equity			
Auditor Information			
Audit Firm			
Auditor's Signature		Date	
Auditor's Seal			

Download Link : - <http://www.jafza.ae/en/customer-lounge/commercial-application-forms.html>

Thank You



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