

Amend Employee Details in Visit Visa

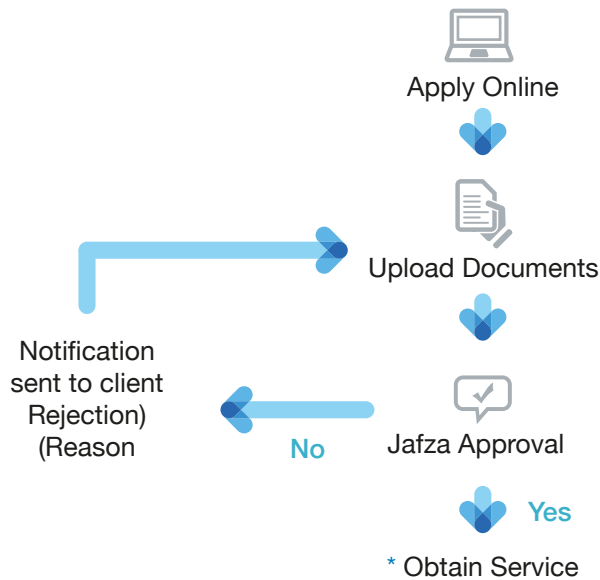


Definition

- A company can apply for “Visit Visa Correction” if the information mentioned in the original visit visa is incorrect.



Visit Visa Correction Process



* Corrected Visit Visa shall be delivered to customers through OTC.



Fee

- Short-term Visit Visa (30 days): AED 870
- Long-term Visit Visa (90 days): AED 1,520

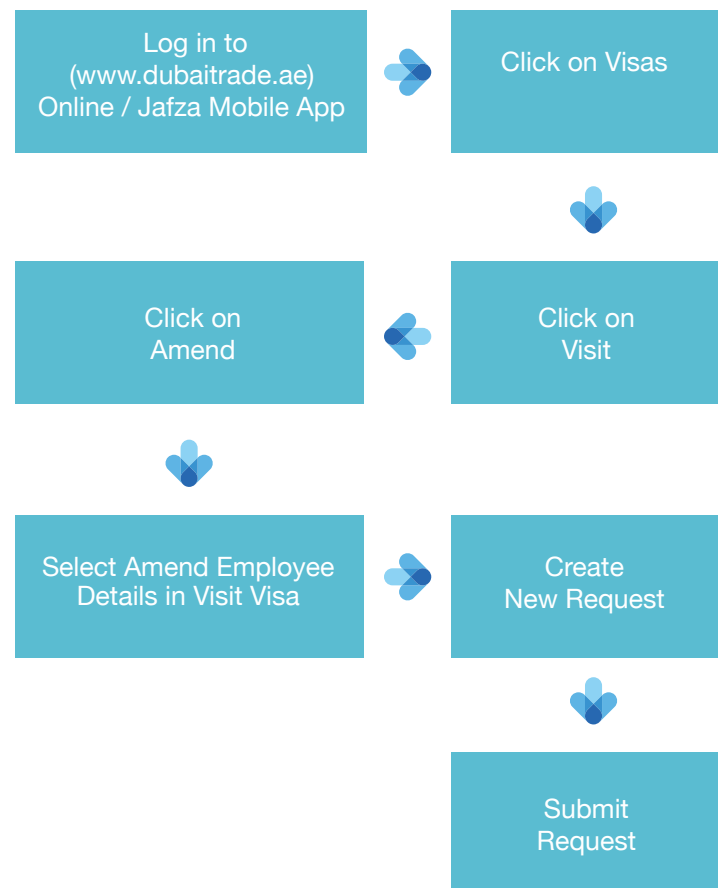


Service Time Delivery

- 2 Days (Depend on Nationality and GDRFA)



How to Apply Online



Required Documents to upload

- Visit Visa Entry Permit (VV EP) Electronic Copy.
- Passport (PP) Copy.
- Two Recent Colour Photographs (4.5cm x 3.5cm) (If request is for photo change).

Cancel Unutilised Visit Visa

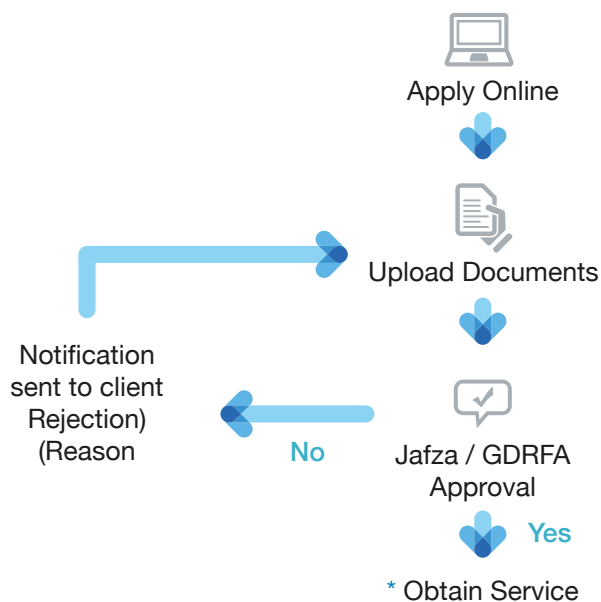


Definition

- Visit Visa is an Entry Permit which is required for a person to enter the UAE.
- Visit Visa is a precursor to obtaining a Residence Permit.
- A Jafza customer can request to cancel an unutilised Visit visa entry permit.
- The Visit Visa Entry Permit will be cancelled from company record. The availed visa quota will be reduced.



Unutilised Visit Visa Cancellation



* The Visit Visa Entry Permit will be cancelled from Company record. The availed visa quota will be reduced.



Fee

- AED 130
- AED 50 (GDRA application fee)

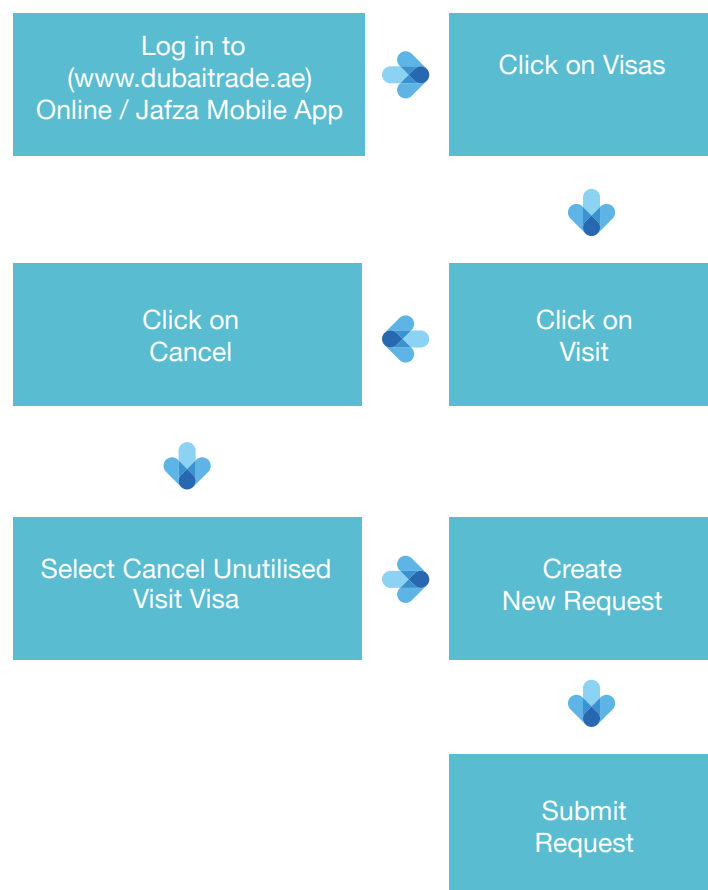


Service Time Delivery

- 2 Days (Depend on Nationality and GDRFA)



How to Apply Online



Required Documents to upload

- Entry Permit (if Entry Permit is already issued by GDRFA).
- GDRFA Rejection copy (applicable if request has been rejected by GDRFA).

New Visit Visa

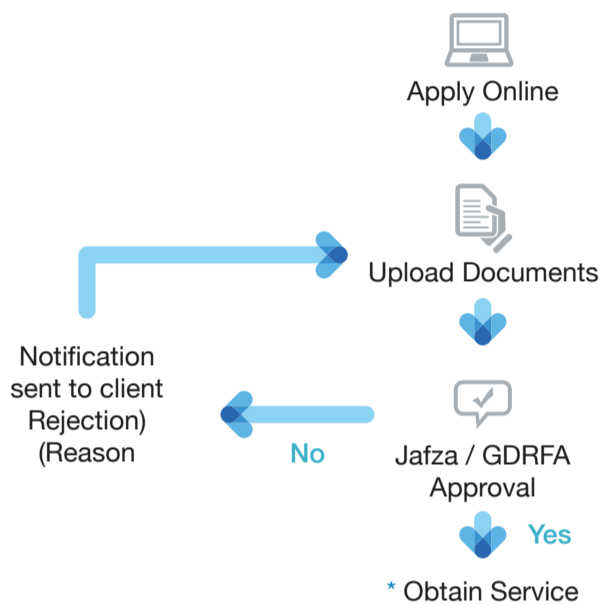


Definition

- A company within Jafza can apply for a Visit Visa Entry Permit for their business colleagues.
- The validity of Visit Visa Entry Permit is 60 days from date of its issue.
- Visit Visa has two types, namely :
 - Short term – Duration of stay : 30 days.
 - Long term - Duration of stay: 90 days



Visit Visa Entry Permit Process



* Visit Visa Entry Permit shall be delivered to customers, based on the selection of document collection / delivery at the time of request creation.



Fee

- Short Term Visit Visa - AED 1000 + 40 Travel Insurance
- Long Term Visit Visa – AED 2000 + 90 Travel Insurance
- AED 50 GRDFA Application Fee

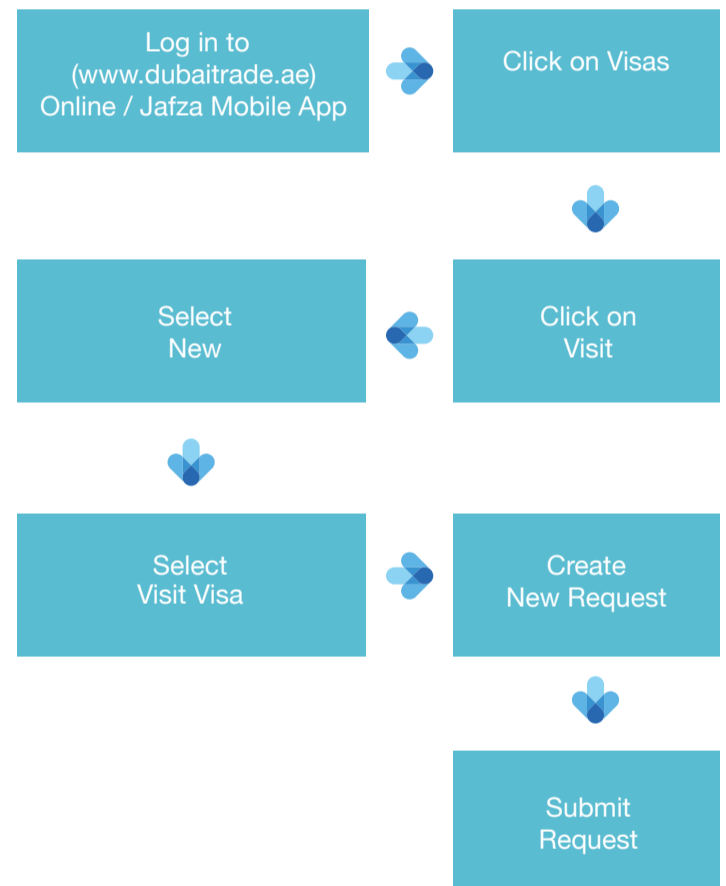


Service Time Delivery

- 2 Days (Depend on Nationality and GDRFA)



How to Apply Online



Required Documents to upload

- Two Recent Colour Photographs (4.5cmX3.5cm).
- Two Passport (PP) Copies.
- Company's Request Letter explaining the business purpose of visit.
- Company's Undertaking in Arabic (Applicable to certain nationalities: Yemen, Nigeria, Kenya, Tanzania, Iraq, Uzbekistan, Turkmenistan, Indonesia, Palestine, Somalia, Senegal, Cameroon, Eritrea, Iran, Ukraine and Ethiopia) stating that Company has to accept the complete responsibility of visiting person. Required to specify the details of applicant place of stay and contact number of the responsible person.
- Security Deposit applicable nationalities: Moroccan, Algerian, Libyan and Tunisian.
- Company Immigration card (CIC) Copy.

Obtain Multi Entry Visa

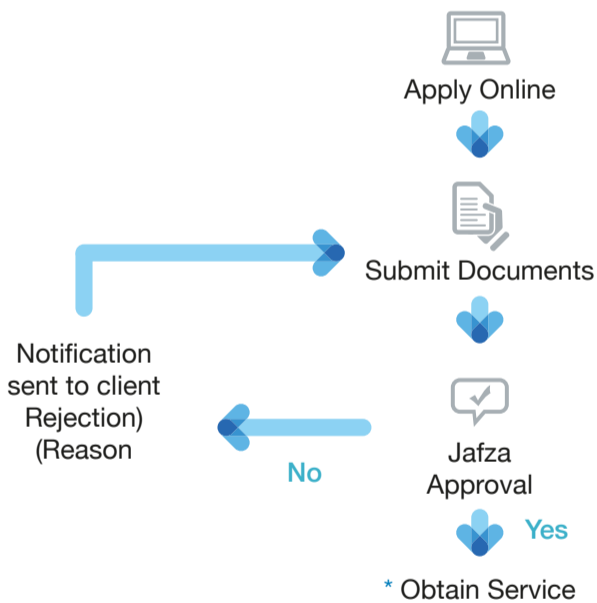


Definition

- This visa enables the visit visa holder to enter the UAE many time when he/she applied for Multiple Entry Visit Visa.
- The person should first apply for a normal visit visa and once it's issued, he/she can apply for the Multiple Visit Visa.
- The below conditions are applicable:
 - Multiple Visit Visa (VV) will be issued only on the previous Visit Visa (VV) issued by Jafza, Multiple Visit Visa (VV) is valid for six months.
 - The Applicant has to apply for it within three days from the day of entry.
 - The duration of stay cannot exceed 14 days from the day of entry.
- The Multiple Visit Visa (VV) is only allowed for specified Job Titles decided by GDRFA and Jafza.



Obtain Multi Entry Visa



* The passport with multiple entry visit visa shall be delivered to customers, based on the selection of document collection / delivery at the time of request creation.



Fee

- AED 3,200
- AED 50 GDRFA Application fee.
- AED 185 Travel insurance

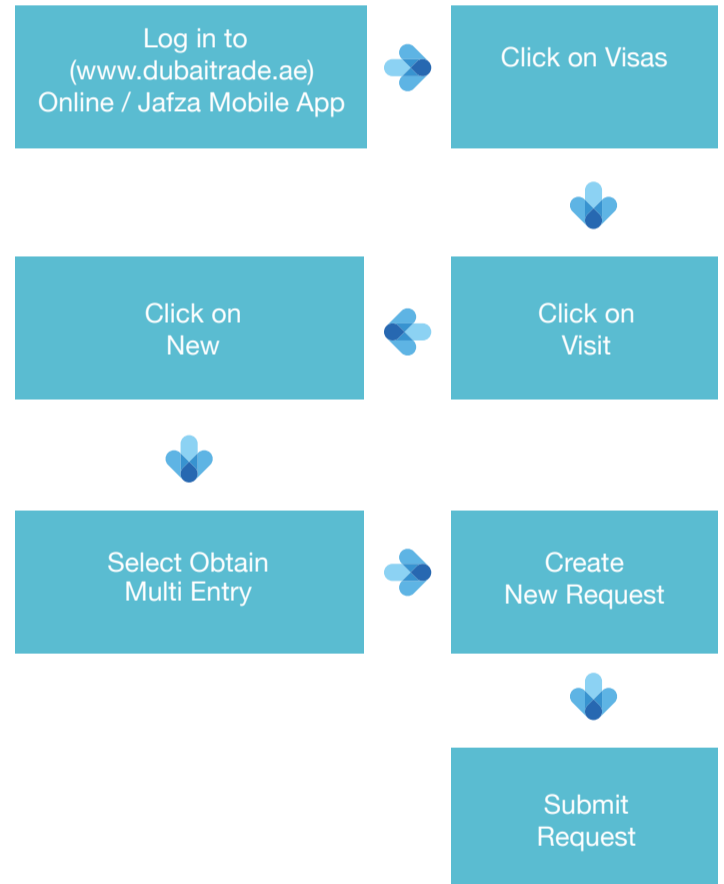


Service Time Delivery

- 2 Days (Depend on Nationality and GDRFA)



How to Apply Online



Required Documents

- Visit Visa (VV) Electronic Copy.
- Two Recent Colour Photographs (4.5cmX3.5cm).
- Passport (PP) Original & Copy.
- Company's Request Letter.
- Company Immigration Card (CIC) Copy.

Issue Original Visit Visa to Enter UAE Through other than Dubai Airport

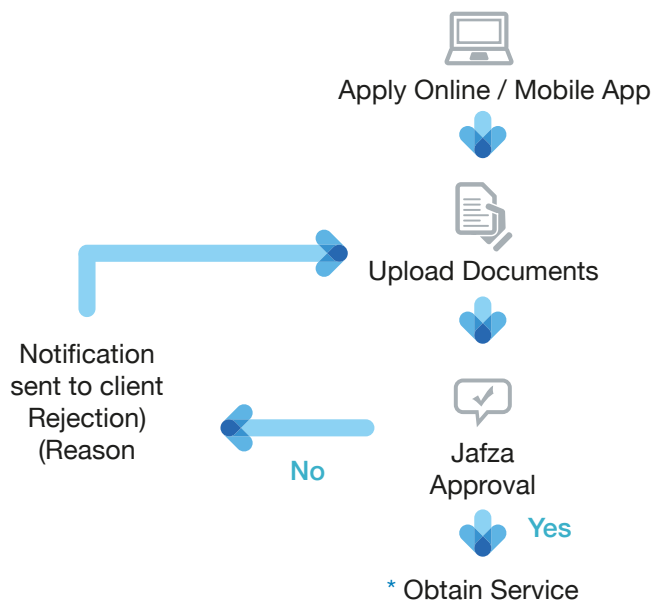


Definition

- The General Directorate of Residency and Foreign Affairs (GDRFA) permits the online entry permit holders to arrive through Dubai ports.
- In case the applicant is arriving through any other port in UAE other than Dubai, the applicant needs to obtain the original Entry Permit ("Pink Copy").



Issue Original Visit Visa to Enter UAE Through other than Dubai Airport



* Pink copy of Visit Visa Entry Permit shall be delivered to customers, based on the selection of document collection / delivery at the time of request creation.



Fee

- AED 170

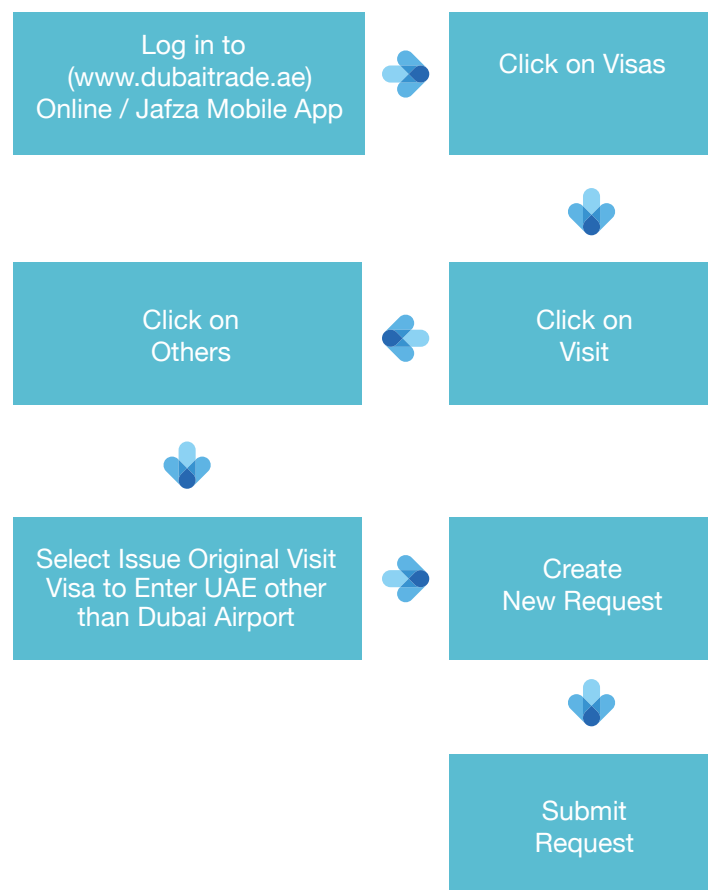


Service Time Delivery

- 2 Days (Depend on Nationality and GDRFA)



How to Apply Online



Required Documents to upload

- Visit Entry Visa Electronic copy.