General Terms and conditions regarding regulation of Business Centres and Business Incubator established in Jebel Ali Free Zone

Pursuant to the decision regarding regulation of Business Centres and Business Incubators established in Jebel Ali Free Zone on 3/3/2016 and in line with necessity to regulate procedures for obtaining the necessary approval to practice business through business centres and business incubators established in the free zone, the following terms and conditions shall be observed:

First: Definitions:
In these terms and conditions the following capitalised terms shall have the meaning ascribed to them below:

Business Centres / Business Incubators:
The domicile of the licensee as approved by Jafza through which the licensee obtains a range of service and facilities, support in different fields to carry out the permitted activity in the Free zone.

Free Zone:
The Jebel Ali Free Zone, established pursuant to Ordinance No. 1 of 1980 promulgated by H.H. Shaikh Rashid Bin Saeed Al Maktoum, Ruler of Dubai, or any other Free Zone owned or administratively controlled by the Jebel Ali Free Zone or Jafza.

Applicant:
Natural or legal person, who submits an application to the concerned department in the free zone to carry out his business through business centres and business incubators which are established in the free zone according to these Terms and Conditions and any regulations or rules or requirements imposed by Jafza.
License:
The license granted by Jafza to the applicant after approving his application to carry out the business activities in the Free Zone.

Jafza:
The Jebel Ali Free Zone Authority, a body corporate established under Decree No 1 of 1985 Establishment of The Free Zone Authority In Jebel Ali Port, as amended, including all its departments and sections.

Licensee:
The natural or legal person who submits the application in his name and whom the license is issued for him after Jafza approval.

Employee:
A person permitted to work in the Free Zone in accordance with the Free Zone Rules, including a Sponsored Employee.

Free Zone Rules:
Laws, decrees, regulations and by-laws of the Free Zone and Jafza as may be amended.

Second: Benefits and services provided by the Business centres and business incubators:

1. Upon issuing the approval, the applicant is granted a license issued by Jafza to carry out the permitted activities through business centres and business incubators which are established in the free zone.
2. The License is granted for specific period, short or mid according to Jafza approval and discretion.
3. At the time of issuing the approval the licensee obtains a range of benefits, services, facilities and technical support in various fields as prescribed by Jafza, where the licensee will obtain a space to carry out the business operations.
his business in the business centres and business incubators established in the free zone as part of the license incentives and advantages in addition to the possibility of sponsoring his staff by Jafza according with the criteria and conditions approved.

4. License renewal will be subject to Jafza conditions, requirement and criteria.

Third: Application regarding commencing activity through business centers and business incubators

1. The application is submitted to the concerned department in the free zone according to the form designed for this purpose which encloses all license requirements and conditions.

2. The applicant must fill the information related to licensee and provide the required information and documents related to the license. Approval on this application is subject to Jafza’s concerned department discretion.

3. The applicant must sign as acknowledgment to the terms, conditions and provisions with which he has to comply in case of approval on his application.

Fourth: Requirements and Conditions for License Issuance / Renewal

1. The Applicant / licensee shall commit to all conditions, requirements and the free zone rules set forth and approved by Jafza, where the approval on the new license or license renewal application is subject to fulfillment of all these conditions and requirements.

2. The Applicant / licensee shall pay the fees charged by Jafza to carry out his activities through business centres and business incubators.

3. The Applicant shall deposit the security amount prescribed by Jafza in relation to carrying out his activity.
Fifth: Activities and Operations through Business centers and business Incubators:

1. The Licensee shall carry out the permitted activity as per his license through business centres and business incubators established in the free zone.

2. The Licensee shall abide to the instructions related to business operations, approved by Jafza, through business centers and business incubators.

3. The Licensee must hold business centers, business incubators and Jafza harmless against any claims or legal liability arising from commencing his activities through business centers and business incubators established in the free zone.

4. The Licensee shall not store or leave / abandon any goods or belongings in the business centers and business incubators established in the free zone.

5. Business conduct in the business centres and business Incubators is limited to the licensee and his sponsored employee in accordance with the license issued.

Sixth : License Renewal and Termination

1. The Licensee shall renew his license in accordance with the required conditions and procedures by Jafza’s concerned department.

2. In case failure to comply with any of Jafza requirements, the license will be canceled with all benefits, services and facilities related to the same.

3. In case of license cancellation according to the above article, the licensee shall have no right to claim for any benefit or compensation in this regard.
Sultan Ahmad Bin Sulayem
Chairman of Jebel Ali Free Zone Authority and Ports, Customs and Free Zone Corporation

Issued on 28/03/2016